

ANNUAL REPORTS TEAMS, COMMITTEES AND AREA MINISTRY

Each synodical team, committee and area ministry should submit an annual report for distribution to the voting members of the 2006 Synod Assembly. These reports are important for informing the Assembly voting members and congregations as to how the synod's mission advanced during the last year, and for providing background information as they consider actions for the future.

The reports should include the following information:

1. the name of the team, committee, or area ministry;
2. the mission of the team or committee or the general area covered by the area ministry;
3. a listing of the leadership group and members (if applicable);
4. the gifts (e.g. knowledge, skills, ability, talents, etc.) of people serving on the team or committee;
5. the activities of the team, committee, or area ministry during the last year, and;
6. any plans that are known at this time for the coming year.

Please submit this report by e-mail (either in the body of the e-mail or as text [**not PDF**] attachment) to Rev. Cynthia Schnaath, Assembly Manager at cschnaath@css-elca.org. If electronic transmission is not possible, please call Rev. Schnaath at 816-861-6584.

These reports are due by **May 1, 2006**

Also included in this mailing is a display form if you are interested in having a display table at the assembly.

Thank you for your work on behalf of the Synod and God's people.